## Process for the Early Identification to the Local Area of Children and Young People with SEND to Torbay Council and Torbay and South Devon Foundation Trust

The <u>0 to 25 SEND code of practice: a guide for Health Professionals</u>, Advice for Clinical Commissioning Groups, Health Professionals and Local Authorities, published by the DfE and DH in 2016, states that:

Where a health body is of the opinion that a young child under compulsory school age has, or probably has, SEN or a disability, they must inform the child's parents and bring the child to the attention of the appropriate local authority. The health body must also give the parents the opportunity to discuss their opinion and let them know about any voluntary organisations that are likely to be able to provide advice or assistance. This includes the educational advice, guidance and any intervention to be put in place at an early point and before the child starts school. An information sharing protocol between education and health, including seeking parental consent, is important.

The Partners working across the Local Area of Torbay are committed to sharing information on the early identification of children and young people appropriately, as guided by the 0-25 SEND Code of Practice. This will enable the immediate holistic needs of the child and family to be considered in relation to their SEND and consideration of their future individual needs. It will also enable health, education and social care services to plan for the future needs of the Local Area, for instance the number of places that will be needed in a special school or the adaptations that will need to be made to a mainstream school.

The process described below will enable local services to respond both at an individual and strategic level.

For queries about this process, you can speak to the health or social care staff involved in your family's care.

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Torbay Council staff see/ become CYP seen by any health care professional, who aware of a CYP who they believe has believes that CYP has, or is likely to have SEND or is likely to have heath needs. The PHN Hub becomes aware of a child transferring into the area who has or is likely to have SEND Torbay Council Pre School Panel can YES liaise with the Designated Medical No further Officer if there are concerns that a action is child is not known to health services Can you confirm necessary that Portage is involved? NO - Health care professionals will: Torbay Council staff will: request verbal consent to notify Torbay Council, request verbal consent to notify Public Health Nursing, shares the Local Offer/ TSDFT How Your share the Local Offer Leaflet, Information is Used, Leaflet direct family/ carers to the published statement direct family/ carers to the published statement on the Local Offer website which describes how on the Local Offer website which describes how information which is shared is used, at : information which is shared is used, at : http://www.torbay.gov.uk/schools-andhttp://www.torbay.gov.uk/schools-andlearning/send/local-offer/ learning/send/local-offer/ Torbay Council Staff make a notification to Torbay's Health Care Professional makes a notification to Torbay Public Health Nursing Team Council SEN Team Notification should be straightforward, but could range Notification should be straightforward, but could range from from a specific diagnosis to a set of concerns or a child a specific diagnosis to a set of concerns or a child not not meeting developmental mile stones. meeting developmental mile stones. IF CONSENT IS NOT GIVEN CONSIDERATION SHOULD BE IF CONSENT IS NOT GIVEN CONSIDERATION SHOULD BE **GIVEN TO SAFEGUARDING GIVEN TO SAFEGUARDING** Child is under statutory CYP is above statutory CYP 0-19 years will be seen within 10 days to school age, (5): school age: identify needs. PHN will make referrals onto The notification is The notification is allocated relevant health services. considered at 6 weekly SEN to a SEN Casework Officer. 2 The information sent to the Local Authority will be considered and if appropriate a request for statutory assessment will be instigated